To reduce the impact of COVID-19 on businesses, workers, customers, and the public, it is important for all employees to be screened for COVID-19 symptoms before they expose other workers. Through wellness screening, all ill employees, regardless of the source of the illness, are excluded from the work environment until a contagious disease can be ruled out.

People with COVID-19 have reported a wide range of symptoms varying from no symptoms to mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Screen all employees reporting to work for COVID-19 symptoms with the following questions:

- **Have you experienced any of the following in the last 24-48 hours?**
  - Cough
  - Shortness of breath or difficulty breathing
  - Fever
  - Chills
  - Muscle pain
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Nausea or vomiting
  - Diarrhea
  - Congestion or runny nose

- **Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?**
  - Being within 6 feet of a sick person (or a person who tests positive for COVID-19) for 10 minutes or longer
  - Being in direct contact with germs from a sick person with COVID-19 (e.g., being coughed on, kissing, sharing utensils, etc.)
  - Living in the same household as a sick person with COVID-19
  - Caring for a sick person with COVID-19

Any employee who has any of the COVID-19 symptoms or who is running a fever should be asked to leave the premises immediately and seek medical care and/or COVID-19 testing, per Tennessee Department of Health and CDC guidelines. Symptoms should not be presumed to be seasonal allergies or sinusitis until COVID-19 has been excluded.

*Employers should maintain the confidentiality of employee health information.*